



THE BREAST  
CANCER SUPPORT  
FOUNDATION

THE BREAST  
CANCER CHARITIES  
OF AMERICA

## Pink Potluck

Host a pink potluck, raising awareness for breast cancer. This is a great way to plan a meal for your event and get people involved! Try hosting the pink potluck at your house, even in your backyard if the weather is nice.

### Helpful Pink Potluck Planning Tips!

- First, you will want to set a date and time for your event. Pull together a guest list and send out invitations a couple weeks in advance. Set the RSVP date far enough before the event in order to give you enough time to get in touch with each attending guest a couple of days before the party.
- Next, make sure you have enough tables and chairs for your expected number of guests. If you run into not having enough sitting ask your friends, neighbors, and even guests to borrow tables or chairs.
- Once your RSVP date has arrived, make a list of the confirmed guests. Next you will need to assign who will bring what. Take a sheet of paper and on the paper split it into four columns with the types of foods you would like to have, appetizers, salads, main dishes, and desserts. Then assign each guest to a column allocating them so that your meal will have the proper proportions of all types of food.
- Once the dishes are assigned, contact each confirmed guest and let them know what type of dish you would like them to bring. Be sure to contact them a few days before the event to allow them to prep and prepare their dish.
- On the day of the event, be sure to set up your tables and chairs in preparation for your guests' arrival. You may need to arrange your furniture so that there is a good traffic flow. **Decorating in accordance to the awareness is always a plus for your event.**
- As your guests arrive, add their dishes to your serving table or area. Arrange the food in reasonable order. Since this potluck is to raise awareness for the Breast Cancer Charities of America, it would be a great idea to place a pink donation bucket or near the serving area.
- As the event draws to a closing, take a moment to really raise awareness for breast cancer and what the Breast Cancer Charities of America does. Also, as the guests are leaving be sure the guests leave with any serving dishes or utensils they may have brought.
- Be sure to write thank you notes to all that attend and participated in your cause for The Breast Cancer Charities of America!**



Please make all checks payable to:

The Breast Cancer Charities of America

2002 Timberloch Place, Suite 200 • The Woodlands, Texas 77380

[www.TheBreastCancerCharities.org](http://www.TheBreastCancerCharities.org) • [www.MyBCSF.org](http://www.MyBCSF.org) • [www.iGoPink.org](http://www.iGoPink.org)